

December 7th, 2020 Witches Woods Tax District

Board of Directors Minutes

Due to the State of Connecticut social distancing recommendations for Corona virus 19, the Board held a Zoom virtual meeting which was recorded.

Members Present: Mike Moran, Tom Pandolfi, Sandy Pandolfi, Phyllis Bonneau, Ray Bonneau, Maggie Houlihan, Bill Breslau, John Barber and Glen Humes.

A Motion was Made, Seconded and Approved to Accept Last Month's Minutes. The vote was unanimous.

Reports of Committee Chairs:

Lake, Dam and Beaches – John Barber

119 Crooked Trail Ext.

- Ray Frigon of the CT DEEP reported back to the Woodstock INLAND WETLANDS & WATERCOURSES AGENCY. They collected private well samples from 115 Crooked Trail Ext and found no issues of concern. The CT DEEP decided not to pursue this matter because they determined that harm to human health or the environment does not appear to be substantial. They did commit to do one round of additional well samples.
- Two leaning trees near 73 Crooked Trail Ext. and Indian Spring Road pose a potential safety concern as they may fall over power lines during a storm. I will get estimates and report them to Maggie.
- Beavers appear to have made a home on the lake for the winter. We will look into having the beavers trapped. Phyllis will contact a trapper to see if he has any interest in removing them.

- Solitude Lake - I have asked Paul Conti for our final lake evaluation.
- Lake Level - Two residents had concerns about the lake level being too high. One person wanted to clean their shore and I believe that concern has been satisfied. The other involved boats and docks that were left in the lake. We do our best to keep the lake at a consistent level. Precipitation, freezing and thawing and Bungay Lake valve adjustments are unpredictable. The lake level will vary but every effort will be made to keep it low enough to mitigate ice damage. This is particularly true in mid-winter when there is a potential for thicker ice.
- Dam Inspection - Karl Acimovic did the final dam evaluation on Thursday. The actual inspection had to be completed on or before December 31, 2020. The report must be submitted to DEEP typically within 30 to 60 days of the inspection, however, the statute allows until March 15, 2021 before it is considered late. Karl would like us to complete the removal of the cattails. This may be done by Sig Swanberg of SAS Construction if we decide to have him do something to the spillway (see below). We will have more information once we get Karl's final report, but my understanding is the following items that were mentioned on Thursday were recommendations rather than requirements.
 - ✓ The main outlet looks much better in terms of brush cleared, but there is a little more than can be done.
 - ✓ Karl would like some of the light brush cleared. He said it might be a good time to do it now with the type of attachment used to clear the sides of roads.
 - ✓ Karl said we could remove all of the stick/post markers near the dam. I will remove all of them except those I've marked with red ribbons to identify the drains.
- I spoke with Sig Swanberg today about potentially doing work on our spillway. Sig said he talked to Karl a couple of times about what he wants done with the installation of the 1 1/4" processed

gravel. Karl wants at least 6" of the processed gravel and a trench along the bottom filled with the processed gravel to prevent erosion, which Sig agrees with. As mentioned previously, Sig's plan, if we decide to proceed, is to take the surface rocks off and then put the processed gravel on from 1" below the concrete to 2" thick near the edge of the water so it would slope to the existing ground. Sig will slope the processed aggregate so the incoming water flows upwards to the leading edge of the concrete.

Sig said that it is important to keep the water level as low as possible to be able to accomplish this. I took two pictures of the spillway this morning before the rain started and sent them to Sig to confirm that the water at that point was low enough. Thanks to Ray for removing the remaining cattails.

Sig's estimate for the job is \$7,600. If we decide to do the work, he suggests doing it as soon as possible. He is okay with waiting for a decision until after our meeting of Monday (12/7). He would be glad to meet with anyone at the spillway if needed. During tonight's meeting it was decided that we don't have the funds for this work in this year's budget but we do have the funds in next year's budget. Therefore, we will postpone the work until next fall when the lake has been drawn down. I have notified Sig Swanberg.

Building, Zoning & Appeals – Ray Bonneau

- Permit # 20-269B was issued Clarence Johnson of 72 Indian Spring Road for completion of interior home.

A Motion was Made, Seconded and Approved to temporarily suspend the Stand Pipe Hydrant project until warmer weather and until we can appropriate the money. The vote was unanimous.

Safety, Rules, and Regulations – Bill Breslau

- Bill suggested that we defer installing the additional speed bumps until the spring regrading of the roads is done. The Board was in agreement.

Roads – Tom Pandolfi:

- Tom had nothing new to report.

Communications – Phyllis Bonneau:

- Phyllis had nothing new to report.

Treasurer- Maggie Houlihan:

- This is the November 2020 Financial Report for your review. The financial status of the District continues to be excellent with (10) recent bill payments to:
 - Eversource (street lighting)
 - Safety Sign (speed bump signs)
 - Amazon (speed bump sign posts)
 - (1) payment to Amazon Music (billed in error)
 - (2) payments to Amazon Prime Video (billed in error)
 - (4) payments to Full Myle Grounds (August mowing, September mowing, October mowing, and November snow plowing payment)

The Reserve Fund Certificate of Deposit earned \$30.11 in interest; the Amazon payments billed in error total \$16.97 and will be refunded.

The Next Zoom Board Meeting will be held on January 4th, 2020 @ 6:30PM.

The Board would like to remind homeowners that they are welcome to attend this and any Monthly Board Meeting to observe the proceedings. Should they wish to bring something to the Board for review, they are asked to submit a notice prior to the meeting so it may be added to the agenda for an allotted time.

The Board would like to wish all of our residents a Safe Holiday Season and Healthy New Year!

A Motion was Made, Seconded and Approved to adjourn the meeting.
The vote was unanimous.